

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

The Andhra Pradesh Shops and Establishments Act, 1988 – Rules under the Insurance cum Savings Scheme for employees in Shops and Establishments – Notification – issued.

LABOUR EMPLOYMENT TRAINING AND FACTORIES (LAB.IV) DEPARTMENT

G.O.Ms.No. 35

Dated: 18.06.2011

Read the following:-

1. From the Commissioner of Labour, Lr.No.N2/9571/2004, dated: 27.10.2010.
2. G.O.Ms.No.29, LET & F (Lab.IV) Department, dated: 24.5.2011.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred under section 34 of the Andhra Pradesh Shops and Establishments Act, 1988, (Andhra Pradesh Act No. 20 of 1988) the Government of Andhra Pradesh hereby make the following rules under the Insurance-cum-Savings Scheme for the employees of Shops and Establishments in Andhra Pradesh.

1. Short title - These rules may be called the Andhra Pradesh Shops and Establishments Employees Social Security Scheme Rules, 2011.

2. Definitions – In these rules, unless the context otherwise requires, -

- (1) “Act” means the Andhra Pradesh Shops and Establishments Act, 1988 (Andhra Pradesh Act No. 20 of 1988);
- (2) “Employee” means a person as defined in clause (8) of section 2 of the Act.
- (3) “Registered Member” means an employee registered under the scheme;
- (4) “Scheme” means the Insurance cum savings scheme for the Employees in Shops & Establishments.
- (5) Words and phrases used but not defined in the rules shall have the respective meaning assigned to them in the Act.

3. Welfare measures:– The State Government by notification extend one or more of the following welfare measures for the employees of Shops and Establishments in Andhra Pradesh, namely:-

- (1) Group Medical Insurance Scheme whether by way of coverage under Communal Health Insurance Policy or other appropriate Scheme or Policy;

Contd...

- (2) Group Personal Accidents Insurance Scheme;
- (3) Group Superannuation Benefits Scheme;
- (4) Assistance on the natural death of an employee;
- (5) Savings or Savings–cum-Insurance Scheme;

4. Registration of employees as Members –

- (1) Every employee working in a shop or an establishment who has served for not less than one year shall register his name with the Commissioner of Labour or any other officer nominated by him for the purpose of the scheme. It shall be the responsibility of the employer to register such employees with the Registering Authority compulsorily.
- (2) Application for such registration shall be made in Form A duly certified by the employer and delivered to the Assistant Labour Officer of Area under whose jurisdiction the establishment is situated. Two passport size photographs of the applicant should accompany each application. One of the passport size photographs should be pasted on the application in the place provided for it. The second-passport size photograph should be enclosed in a cover and attached to the application. The applicant should write his / her name on the reverse side of the photograph. The employer should attest both the photographs. The cost of photographs shall be borne by the employer. The employer should ensure that the photographs are taken under the digital photography method.
- (3) The fee for such registration shall be rupees Twenty Five only (Rs.25-00).
- (4) Every employee whose name has been registered under sub rule (1) shall be issued an identity card in Form B. In the case of loss of identify card, a duplicate identify card will be issued by the registering authority on an application by the employee concerned. The fee for the issue of a duplicate card shall be rupees twenty five only.

SCHEDULE

FORM – A

The Andhra Pradesh Shops and Establishments Employees Social Security Scheme, 2011

APPLICATION FOR THE REGISTRATION OF EMPLOYEES AS MEMBERS

Registration Number

(To be filled in by office)

Affix Passport

Size Photograph

- 1. Name of the employee :
- 2. Age and Date of Birth :
- 3. Name of Father / Husband :

Contd...

4. Details of Dependents (Name, Age and relationship with the building worker) :
5. Permanent address :
6. Present address :
7. Name and Address of the Shop or Establishment where employed (with Regn. No.) :
8. Name of the Employer :
9. Nature of employment and Designation :
10. Working in the present Establishment since :

Place: _____ Signature of the Employee
Date: _____

CERTIFICATE

This is to certify that the particulars furnished above correct to the best of my knowledge and the information available with our Establishment and the Applicant is eligible for Registration as Member.

Place: _____ Signature of the Employer
Date: _____

F O R M – B

The Andhra Pradesh Shops and Establishments Employees Social Security Scheme, 2011

IDENTITY CARD

Registration Number _____ P H O T O

Date: _____

1. Name of the employee :
2. Name of Father / Husband :
3. Age :
4. Permanent address :
5. Details of Dependents (Name, Age and relationship with the registered number) :
6. Present address :

Contd...

7. Name and Address of the Shop or Establishment
where employed (with Regn. No.) :
8. Name of the Employer :
9. Nature of employment and Designation :
10. Working in the present Establishment since :

Signature :
Name :
Designation of the
Authorized Officer

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

D.SREENIVASULU
SECRETARY TO GOVERNMENT

To

The Commissioner of Printing, Stationery & Stores Purchase, Hyderabad. (with a request to furnish the notification and supply 100 copies to Government and 1000 copies to Commissioner of Labour)

Copy to:

The Commissioner of Labour, Andhra Pradesh, Hyderabad.

The Law (B) Department.

The P.S. to Secretary, LET & F Department.

The P.A. to Joint Secretary, LET & F Department.

Sf/Sc.

//FORWARDED :: BY ORDER//

SECTION OFFICER